

This form is to be completed by Energy Suppliers and their clients seeking to claim credits for energy savings initiatives in the non-residential sector in fulfilment of energy savings targets as envisioned under Directive 2012/27/EU on Energy Efficiency and S.I. 131 of 2014 European Union (Energy Efficiency Obligation) Regulations. SEAI shall preserve the integrity and confidentiality of all information provided by Energy Suppliers and their clients in this form.

## Section 1 Party Details.

Table 1a is to be completed by the Energy Supply Company.

### 1a. Energy Supplier Details

Energy Supplier			
Contact Name			
Position			
Address			
Telephone		Mobile	
Email			

The Client Organisation (1b) is the party having energy saving measures installed, while the energy savings credits are awarded to the Energy Supplier.

### 1b. Client Organisation Details

Client Organisation			
Contact Name			
Position			
Address			
Telephone		Mobile	
Email			

Please indicate who the project coordinator is on the project.

### 1c. External Project Coordinator (where applicable)

Project Coordinating Company			
Principal Business Activity			
Contact Name			
Position			
Address			
Telephone		Mobile	
Email			

**Section 2: Project Details.** In this section enough information on the project should be provided to allow appropriate assessment of the project and projected savings. If the project is receiving financial assistance from SEAI in the form of grant or funding only section 2a needs to be completed.

## 2a. Nature of Project

Is the proposed project a cluster/group project in partnership with other Client Organisations?	
If Yes, state the number of other Client Organisations and complete Appendix A	

## 2b. Project Summary

Project Title	
Main Project Location	
Select Project Type. (Description of Energy Saving Initiative)	
Other (Please Describe)	

## 2c. Building Details

**In the case of projects for upgrading a building or set of buildings, please specify the gross floor area of the building/s and of the part of the building/s to which the proposed works apply. If there is a pre-existing Building Energy Rating (BER) or Display Energy Certificate (DEC), please provide the certificate number/s.**

[illegible]

**2d. Summary of Project Proposal**

**Summary of Project Proposal** *(Please provide overview of project proposal. Include building/facility/service description, its scale or dimensions and key energy features and performance improvement projections for the project. Please include details on current energy use. Please provide overview on proposed measures to be put in place and how these will contribute to reduce energy use.)*

**2e. Technical Description of Project**

*Describe in detail how the project will be implemented including current technology specification and proposed specifications. Outline the basis for any savings projection and supporting calculations. Please attach any relevant additional details in an Appendix.*

## 2f. Project Timescale, Work Plan and Constraints

<b>Project Start Date</b>	
<b>Project Completion Date</b>	
<b>What Stage is the Project at?</b> <i>If ongoing, please provide status of the project. Please be as descriptive as possible.</i>	

## 2g. Calculation Methodology

<p><b>Performance gains relative to appropriate reference, regulatory standards or other relevant norms</b></p> <p><i>Please provide details on how you have calculated projected improvements and savings. Quantify the project energy savings and benefits, in absolute or percentage terms, for the overall project and for each significant element of the project. Please express improvement relative to relevant norms – such as improvement in BER or DEC rating, energy consumption/unit of production or service activity, improvement in pump performance, etc.</i></p>
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**2h. Measurement and Verification****Outline the proposed approach to measurement and verification (M&V) of the impact of the proposed project<sup>1</sup>**

*Where applicable, include details of any current or proposed data logging capability (e.g. BMS) either on an individual building, facility or service basis or on the installed technology, of any proposed M&V methodology (e.g. International Performance Measurement & Verification Protocol - IPMVP ) and of the plan to verify performance and communicate the results to SEAI.*

**Note:** SEAI reserves the right to revoke all energy savings credits issued in the event of failure to cooperate with this element.

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<sup>1</sup> Monitoring should include a robust system and methodology and should be capable of providing verifiable measurement either at the whole building/ facility/service level or by individual technology.

## Section 3: Estimated Annual Savings from proposed project.

### 3a. Estimated Annual Energy Savings

Enter the current annual energy consumption at the project location/s (in kWh and in €) and estimate the annual energy savings benefits (in kWh, € and kg of CO<sub>2</sub>) directly attributable to the project. Where there is more than one building, facility or service involved in the application, please enter the aggregate figures. Present the consumption and savings figures for the different energy forms shown below. Energy Savings Credits are calculated on the basis of Primary Energy Saving.

Energy Form	Current Annual Consumption at Project Address(es)		Projected Annual Energy Savings Directly Attributable to the Project				PEE Factor
	kWh	Euro (excl. VAT)	kWh	Euro (excl. VAT)	kg CO <sub>2</sub>	kWh (Primary Energy Saving)	
Electricity							
Thermal							
Fleet (vehicles)							
<b>Total</b>							

### 3b. Energy Savings Allocation By Energy Supplier

No	Energy Supplier	% of Energy Savings to be allocated to the Energy Supplier	Energy Credits Assigned (kWh)
1			
2			
3			
4			
5			
<b>Total</b>			

### 3c. Energy Credit Milestones

If project crosses year end, please indicate the percentage of energy credit in each year. Maximum of four milestones

No.	Energy Credit Milestones	Date Completed	% of Energy Savings	Energy Credits Assigned (kWh)
1				
2				
3				
4				
<b>Total</b>				

### 3d. Savings Attributable by Technology

Enter the estimated energy savings benefits of each technology/ energy saving measure being utilised in the project.

Technology Type	kWh (Primary Energy Saving)	Euro €	kg Co <sub>2</sub>



### 3e. Materiality of contribution by Energy Supplier to savings achieved

Energy Supplier Energy Saving Credits Application Form

## 4. Declaration of Client **Organisation**

**Client organisation statement of materiality of Energy Supplier's Contribution.** Please provide details of how the Energy Supplier's contribution enabled the project to proceed.

- I hereby declare that the information provided in respect of this application is to the best of my knowledge correct. I am duly authorised to sign on behalf of the client organisation(s).
- I agree to allow SEAI or its delegated agent(s) to verify any of the technical information contained herein which is reasonably available.
- I confirm that the Energy Supplier indicated in this form has been involved in the execution of this project and has been material to the achievement of the claimed savings.
- I confirm that the Energy Supplier should be awarded the indicated energy savings from this project.

<b>Signature on behalf of Client Organisation</b>	
<b>Name (Capitals)</b>	
<b>Position</b>	
<b>Date</b>	
<b>Email</b>	
<b>Phone Number</b>	