Before a request for a Resource Efficiency Assessment is approved, this *Application Form* needs to be completed, to the best of your ability. Please fill it in electronically whenever possible. Based on the information provided and follow-up contact with *greenbusiness.ie*, we will then assess the application.

***Please note:*** All information provided will be held in the strictest confidence and will not be forwarded on to any other third parties.

**Company and Nominated Contact Details**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Company name: | |  | | | | | | | | Date: | | | |  | | |
| Site address: | |  | | | | | | | | | | | | | | |
| Applicant Name | |  | | | | | | | | | | | | | | |
| Applicant Position | |  | | | | | | | | | | | | | | |
| Applicant Telephone No: | |  | | | Email: | | | |  | | | | | | | |
| Site Nominated Contact (if different to above) | |  | | | Number of Employees | | | | |  | | | | | | |
| Industry sector: | |  | | | | | | | | | | | | | | |
| Which is your greatest area of concern? (X) | | Waste |  | Water | |  | | Energy | | | |  | Raw Materials | | |  |
| **Please comment on greatest areas of concern** | | | | | | | | | | | | | | | | |
| **Please complete the following table as best you can**  Please provide details of the company’s annual (estimated or actual) costs and quantities in tonnes or litres. The information can be obtained from utility and other bills or company records. | | | | | | | | | | | | | | | | |
| (Please indicate if estimated or actual) | Estimated/Actual Annual cost (€) | | | | | | Estimate/Actual Annual Quantity (tonnes, litres, kWh) | | | | | | | | | |
| Waste |  | | | | | |  | | | | | | | | | |
| Water |  | | | | | |  | | | | | | | | | |
| Energy |  | | | | | |  | | | | | | | | | |
| Packaging |  | | | | | |  | | | | | | | | | |
| Raw Materials |  | | | | | |  | | | | | | | | | |
| Other |  | | | | | |  | | | | | | | | | |
| Total |  | | | | | |  | | | | | | | | | |
| **Company activity**: (please describe key activities) | | | | | | | | | | | | | | | | |
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***Frequently Asked Questions***

***What is a Resource Efficiency Assessment?***

An REA (Resource Efficiency Assessment) involves an onsite visit by the Greenbusiness team. The purpose of the REA is to identify opportunities for improved efficiency in your business by minimising materials used, water consumed and waste generated - thereby reducing costs.

***Why do we need to complete an Application Form?***

A completed application form is designed to help the Greenbusiness advisors to assess the needs of the company so that we can provide the most appropriate service to meet those needs.

***What will I get after the visit?***

REAs provide a business with report with details on what savings can be made and how, primarily through no cost and low-cost investment.

***Is the work confidential?***

Yes. All information provided by companies is treated in the strictest of confidence and will not be passed on to any third parties without the explicit permission of the company. While we are always actively seeking good case studies we will only do this with the full agreement, and the voluntary participation, of a company.

***Why do we need information on raw materials and waste, and where can we find this information?***

To get the best out of the programme, we need to obtain information on the types and quantities of raw materials and wastes and water and energy use. Our aim is to help you create a business case to allow you to take improvement opportunities forward. The figures needed to complete this application form can be found on the company’s utility bills and procurement records. We can assist with the interpretation of this information if required.

***What should I do with my completed REA Application?***

When the form is completed, just email it to **contactus@greenbusiness.ie** and we will get back to you. You can also post your application form to Mary Purcell, Greenbusiness, Melbourn Building, 53 Melbourne Road, Bishopstown, Cork.

**Greenbusiness.ie is a resource efficiency service funded by the Environmental Protection Agency under the National Waste Prevention Programme (NWPP). This is service is free to all businesses in Ireland.**

**Telephone: 1850-GREEN1 (1850-473361), Monday to Friday, 09:00 – 17:00.**